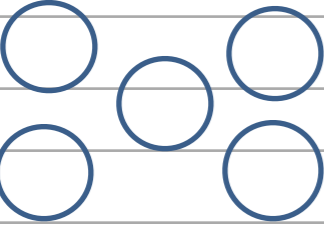
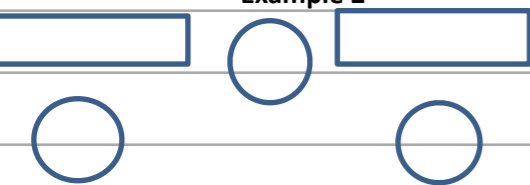
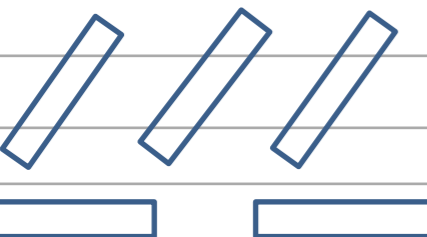


## CALENDAR RESERVATION FORM for UNIVERSITY UNITED METHODIST CHURCH

Today's Date										
Event/Meeting										
Time of Event/Meeting										
Date of Event/Meeting										
Room(s) Needed										
Do You Need Custodial Services Before and/or After?								Safe Harbor		
Please Mark Items Needed:					Draw a sketch of setup needed					
	Tables									
				How Many				Stage		
Safe Harbor Mock-Up		Round 6'								
Example 1		Rectangular 8'								Kitchen
	Chairs									Day Sch
	Coffee Service									Hall
		Regular								Men's
		Decaf								Restroom
Example 2										Women's
	TV									Restroom
	Podium									
Example 3	Sound System									
	Other									
	List other items needed									